

Decision Number: 50 (2013/14)

## **Chief Finance Officer & Portfolio Holder Executive Decision Statement**

### **The Decision:**

**That the Cash Collection Contract with Contract Security Services Ltd be extended for a period of 12 months from 10th January 2015.**

**Date the decision was made: 7 April 2014**

### **Reason for Decision:**

**On 10th January 2010 Canterbury City Council, as the lead authority, entered into a five year contract with Contract Security Services Ltd (CSS) to provide cash collection services for twelve of the members of the Kent Buying Consortium (KBC). The contract has a provision for two one year extensions to be granted from January 2015 and January 2016.**

**During the previous four years CSS have provided an outstanding service to the members of the KBC, achieving in excess of 99% in all three of their quarterly key performance indicators for all authorities, almost every quarter.**

**The twelve month extension will provide the KBC members sufficient time to evaluate their options which include a further one year extension in 2016 or going back to the market with a new tender that would allow Kent County Council the opportunity to include their requirements in the contract.**

**Initial communications with members of the KBC indicates a desire to extend the contract so if Sevenoaks went against this opinion we would be at risk of being ostracised from the group and would not benefit from the economies of scale associated with this contract.**

### **Details of any alternative options considered and rejected by the Member when making the Decision:**

**The contract could be retendered by Canterbury Council, but this would not provide the opportunity to leverage better pricing which may be available with the additional collection requirements of Kent County Council joining the contract.**

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**Sevenoaks could go directly out to the market to re-tender the contract, but this would go against the principles of encouraging collaborative working with other Kent authorities and is unlikely to provide the same competitive rates that we receive as part of the KBC contract.**



**Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted:**

**Chief Finance Officer**

**Details of any conflicts of interest**

**a) declared by any executive member who is consulted by the Decision Taker**

**b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict**

<b>Decision taken by:</b>	Chief Finance Officer and Portfolio Holder for Finance and Resources
<b>Signed by Chief Finance Officer</b>	
<b>Signed by Portfolio Holder</b>	
<b>Record made by:</b>	<b>Roy Parsons</b>
<b>Date of record:</b>	<b>7 April 2014</b>